

Bhakti Shop Assistant Manager Qualifications

Shree Peetha Nilaya is searching for a Bhakti Shop Assistant Manager to join the department full-time. As part of the shop team, you will help spread Guruji's message of Love through the distribution of products that support His mission. The Assistant Manager should be a team player who possess the competency and skills to perform a variety of tasks to help ensure that store operations are successful.

Desired Skills

- Strong communication, interpersonal and decision-making skills.
- Capable leader and team player with excellent customer service skills.
- Ability to multi-task and stay organized in a chaotic environment.
- An ability to converse with people of diverse backgrounds and cultures.
- Ability to select and train people who will complete a diverse range of seva tasks.
- Physically able to lift moderate loads.

Responsibilities

- Open and close the shop for daily business.
- Accept and check-in deliveries of inventory from vendors.
- Tag products and displays with product name and price.
- Keep shop displays clean, stocked, and in order.
- Decorate the shop for special events and activities held in the ashram.
- Schedule and supervise seva helpers.
- Resolve customer complaints and address customer concerns.
- Work closely with the shop manager to hire part-time seva helpers.

Personal Abilities

- A friendly, charming attitude is a must.
- A self-reliant, team player committed to supporting the team.
- Able to follow direction from others.
- Able to stay calm and focused under stressful and chaotic situations.
- Able to manage and be accountable for your own seva hours.
- Desire to learn new skills.

If you think that you meet the above requirements, please send a short resume (CV) to ramdasananda@bhaktimarga.org. Please include the following information:

- Name and spiritual name
- City and country
- Email
- Date of birth
- Education, job experience and skills
- Current picture
- Short description about why you would like to come to SPN to do Seva
- The year you met Paramahansa Vishwananda and how you found Bhakti Marga
- Any previous experience you have had with seva at SPN, or for Bhakti Marga in your country
- Also please indicate for how long you could stay and by what date you could start